



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

INVITATION TO BID

November 28, 2017

Contract No.: 11-02-524
WBS Element: To Be Assigned
County: Avery, Caldwell, Watauga
Description: Long-Arm Mowing on Various Routes upon request in Avery, Caldwell and Watauga Counties

The North Carolina Department of Transportation is requesting bids for the above-mentioned project located in Division 11. The Contractor shall furnish labor, material and traffic control.

CONTRACT TIME

The date of availability for this project is **January 1, 2018**.

The completion date for this project is **June 30, 2018**.

MANDATORY PRE-BID CONFERENCE AND PROPOSAL REVIEW

In order for all prospective bidders to have an extensive knowledge of the project, all prospective bidders shall attend a mandatory pre-bid conference as shown below:

Date and Time: December 8, 2017 at 10:00 AM

Place: Roadside Environmental Engineer's Office

Location: 606 Statesville Road, North Wilkesboro, NC 28659

County: Wilkes

Contact for Directions: Travis Chrisawn – 336.903.9228

Note: If you plan to attend this showing, please notify Mr. Chrisawn so that contract materials will be available.

The Mandatory Pre-Bid Conference will begin promptly at **10:00 AM**. An official clock for the pre-bid conference will be designated. Contractors who are late will not be permitted to sign in or to participate in the conference.

The pre-bid conference will include a thorough discussion of the contract goals, typical projects, special provisions, pre-qualifications, and warranty requirements.

No questions concerning the project will be answered by any Department personnel at any time, except at the Mandatory Pre-Bid Conference.

This conference will be conducted by Department personnel to ensure all prospective bidders are given an opportunity to obtain information relevant to the project and given an opportunity to ask any questions they may have.

The Engineer will explain areas of responsibility, standards of performance and expected results. This is also intended to be a time for the Contractor to raise questions as to the present condition of the facility. Any changes made to the contract during the pre-bid conference will be documented and included in an addendum. The entire addendum must be returned with the bid package, signed and dated. Failure to do so will result in disqualification of bid.

Eligibility to Bid

All prospective bidders at the Mandatory Pre-Bid Conference shall meet all of the requirements as shown below:

1. Only Bidders who have attended the entire conference and properly registered at the Mandatory Pre-Bid Conference will be considered eligible to bid on this project. A bid received from a Bidder who has not attended and properly registered at the conference will not be considered for award.
2. Attendance at the Mandatory Pre-Bid Conference will not meet the requirements of proper registration unless the individual attending has registered at the conference in accordance with the following:
 - The individual attending the Mandatory Pre-Bid Conference is a full time employee of the company being represented and has **administrative and/or supervisory** authority over the work to be performed under this contract.
 - The individual signs his/her name and company title on the official roster.
 - The individual writes in the name and address of the company he or she represents.
 - Only one company is shown as being represented by the individual attending.
 - The individual shall sign out when the conference is over.

Attendance at any prior pre-bid conference will not meet the requirement of this provision.

BID OPENING

Sealed bids must be received in the **Eleventh Division Office at 801 Statesville Road in North Wilkesboro** by **2:00 p.m. on December 21, 2017**. Bids must be submitted on the official bid sheet, submitted with the entire proposal, and display the following statement on the front of the envelope:

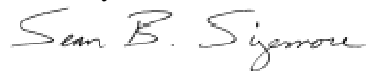
**QUOTE NO: 11-02-524 – AVERY, CALDWELL, & WATAUGA COUNTIES
LONG-ARM MOWING**

N. C. DEPARTMENT OF TRANSPORTATION
SEAN B. SIZEMORE, DIVISION CONTRACT ENGINEER
P. O. BOX 250
801 STATESVILLE ROAD
NORTH WILKESBORO, NORTH CAROLINA 28659

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Complete packages containing the Contract Proposal including the Bid Form will be given to all prospective bidders or their agents at the time of the pre-bid conference. If you have any questions regarding this project, please contact Travis Chrisawn – 336.903.9228.

Sincerely,



Sean B. Sizemore
Division Contract Engineer

cc: M. A. Pettyjohn, PE, Division Engineer
C. C. Reinhardt, PE, Division Maintenance Engineer
T. W. Chrisawn Roadside Environmental Engineer